

**Winterberry Charter Council/Academic Policy Committee Regular Meeting
October 20, 2016**

WCC Members Present: Dara Lively, Aaron Morse, Mike Rehburg, Meggan Judge, Lynne Jablonski, Molly Towner, Alicia Besh-Barber , Lee Young, Tara Smith

Meeting opened: 6:07pm

Meeting Location: Winterberry Charter School

Prepared by: Molly Towner

Agenda Item	Discussion Points	Decisions/Follow ups
Opening: Motto of the Social Ethic Song Excitement Sharing		
Approval of September minutes		Lynne moved to approve Dara 2nd. Minutes approved (with spelling errors corrected)
Approval of Agenda		Lynne moved to approve Aaron 2 nd . Minutes approved
Community comments	Kim with Lifetouch Photography- Wanted to thank us for allowing Lifetouch to partner with us. She brought our commission check of \$695. 80. They, along with Mr. Young, are considering a spring photo shoot. They are also planning to take individual and team photos of the Winterberry athletes. Mr. Young- interested in any feedback we have about the photos. He would also like to allocate the money to the 8 th grade trip (with part of it possibly going to the	

	<p>GARDEN initiative.)</p> <p>Mike- From the training, they learned that there will need to be minutes taken during executive sessions (and store them securely, as they are confidential). Also, they are looking into who should be included in executive sessions.</p> <p>Tara- wonders about sending book orders with children. In the past, we have decided not to do direct marketing to children.</p>	<p>This will be put on the agenda for next month.</p>
<p>Reports/Information Items:</p>	<p>Administrative report (Lee Young)</p> <ul style="list-style-type: none"> *Looked at enrollment numbers *George and Donnas' visit was successful. *Our new business manager (Shana Garrels) is a great addition to our staff. *We will have a volleyball team! *We are on excellent terms with the school district. Mr. Young has been able to put work orders in directly with the maintenance department. An outside light, one of our outdoor locks, and the heating pump have been fixed by the district. *We have Alicia Besh-Barber back from maternity leave. *Battle of the Books for grades 5/6 (coached by Cheryl Silcox) and 7/8 (coached by Molly Towner) has begun. *Cross Country running (coached by Drew Anderson) went very well. *The Building Bridges program 	

begins tonight, continuing tomorrow and Saturday.
*The staff not attending the Building Bridges program will be working on the charter tomorrow.
*Tomorrow is the last day of the quarter and the year has gone smoothly so far.

Question: What is the target for the Hybrid program? How does it fit in the budget?

WPG Report (Lynne Jablonski)

WEP program: Last year, some payments were not made (by parents using the program). Some debts were forgiven, which came out of the WPG budget. The program is not currently paying for itself. It was decided that the WPG would not pay for the Building Bridges training for the administrator. They have also been moved from classroom to classroom- and the WEP program probably needs to take place in a classroom with a bathroom. There are 27 children in the program right now. The administrator has turned in her resignation and the WPG is deciding what steps to take.

Charter re-write: WPG rep is looking for more information and guidance, in order to call a meeting to work on the charter.

Planning for Winter Faire is underway. Cheryl Lyon and Amy Knudsen are the chairs.

There was a welcome committee event. A small group attended, but it was well received.

Outdoor Play space Committee:

*Berries have been planted and a fedge is being built on the side of the school.

*Shana has been given a heads-up about the grant. We originally thought it expired the end of 2019, but it may be expiring June 30, 2017.

*May buy tables and benches.

Safety Committee: (Dara)

Committee has been discussing:

*fire drills (We are up to date)

*School security systems (sheds/possible connexes)

*Emotional safety-school climate and connectedness survey

*Discussed the possibility of going to a faculty meeting to ask the faculty about concerns faculty has about all types of safety.

*talked with Charmine about NVC training- including upper grades NVC mentors.

*STAR coming in twice a year

Lunch Committee: (Meggan)

*We may be able to get a grant that could be used to pay Wooden Spoons for lunches.

*Ms. Colleen has snacks and breakfast for children who need food.

*Food stamp programs assume children are receiving breakfast and lunch at home.

*50 students qualify for free/reduced lunch.

*20 come to school without enough food.

*If we build a kitchen in our expansion, we could provide free lunch.

	<p>Supervisory Committee (Meggan): It is the job of the WCC to evaluate Lee. The committee will start by discussing this with Darrel Vincek.</p>	
Gratitude	<p>*Meggan: We are very appreciative of Fire Island Bakery for donating baked goods on Thursdays as well as the families who have been providing lunches for the faculty.</p> <p>*Alicia: Feels grateful for the work of the parents on the WCC.</p> <p>*Ongoing gratitude for Colleen every day! Also, gratitude for Rayna in the WPG for the many things she does-especially the GARDEN campaign.</p>	
Adjourned at 7:25pm		Lynne moved, Aaron 2nds Approved by consensus