

Winterberry Charter Council Regular Meeting

WCC Members Present:

Mike Rehberg, Meggan Judge, Dedra Watson (financial manager *non-voting*), Christina Eubanks, Sara Norris, Julie Pepe-Phelps (staff), Tom Malloy, Aaron Morse, Melissa Janigo, Shanna Mall (administrator *non-voting*), Sarah Glaser (staff), Marya Pillifant

WCC Members Missing:

Community Members Present:

Mark McArthur (water committee - mark.mcarthur@startmail.com), Scott Amy (water committee), Meg Eggleston (staff), Tara Smith, Peter Smith, Ross Emerson

Meeting Opened: 6:07 pm

Meeting Location: 4th Grade Classroom, Winterberry Charter School

Prepared by: Aaron Morse (Treasurer)

Agenda Item	Discussion Points	Decisions/Followups
Opening	A. Motto of Social Ethic B. Song (Come Let Us Gather) C. Excitement Sharing	
Review of WCC Code of Ethics	Read WCC Code of Ethics out loud & signed	Christina collected signed
Review of WCC Member Agreements	Read WCC Member Agreements out loud	
Approval of Minutes	Christina motioned to approve January minutes. Tom seconded.	
Approval of Agenda	Agenda re-organized slightly to make is address community issues Meggan motioned to approve agenda. Julie seconded.	

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Community Comments	<p>Tara requested that principal selection process be as open and transparent with the community as possible. Tara further requested that community feedback be solicited before the hiring process begin. Tara also highlighted that additional web access, documenting the process, would be helpful.</p> <p>Sara Norris relayed parent concerns that media home choices might be negatively impacting the classroom and asked that we re-communicate Waldorf philosophies on media to the community. Peter agreed with and emphasized this concern.</p>	
Election Committee Reports	<p>Mike Rehberg explained election process and results.</p> <p>Mike said that next month would be officer elections. Christina explained new notebooks that she and Mike assembled.</p>	<p>Melissa suggested that in elections where candidates have opposition, both candidates be consulted before announcing names.</p> <p>Christina suggested that the WCC purchase a laptop for the new secretary.</p>
Satellite Sites	Julie distributed a "Satellite Site" proposal	
Administrator's Report		<p>Julie mentioned that Meggan suggested an alumni feedback inquiry.</p> <p>Shanna is resigning from the Presidency of the Alliance for Public Waldorf Schools.</p>
Budget Report		
Parent Guild Report		
Faculty Report		Sara Norris asked about dialogue points that the faculty would work collaboratively. Meg clarified.
Appointing Vacant Faculty & Staff Seat	<p>Mike explained situation around vacant faculty seat.</p> <p>Laura motioned that Meg be appointed to vacant faculty seat. Meggan seconded. Motion passed.</p>	Meg has been on the board for seven years and stepped aside so Sarah Glaser could run. Meg expressed willingness to be appointed to the vacant faculty seat.

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Water Filtration Committee	Christina motioned that the WCC ask the WPG to consider the water filtration proposal in the facilities committee and provide at least 48 hours notice so that the full community may participate in the conversation and determine appropriate funding. Melissa seconded. Motion passed.	<p>The primary objective for the water filters will be to remove chlorine and fluoride.</p> <p>Meggan asked that if the filters were installed would that provide additional safety in a disaster (water could be drunk without boiling).</p> <p>Sara asked if the filters would remove anything other than chlorine and fluoride.</p> <p>Discussion followed on potential funding, maintenance, and alternative approaches (such as having a single, shared source of filtered water).</p>
Contracting & Purchasing Approvals		Christina requested that a copy of the grounds policy be forwarded to her.
WCC Decision Making Matrix		Christina suggested that a committee be formed with a representative of each of the governing bodies to vet the decision making matrix. An administrative committee was created with Sarah Glaser, Christina Eubanks, Shanna Mall, a representative of WPG (TBD).
Community Coordinator Role	Sara detailed a proposal to attach a “community coordinator” role to an existing parent seat.	<p>This could constitute a by-laws change to create a new, officer-level position.</p> <p>WCC will follow up on a future meeting.</p>

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<p>Administrator Hiring Process</p>	<p>Tom suggested that we get ASD hiring requirements from Darrell.</p>	<p>Special WCC meeting will be held 2/25/2016 at 6:00PM to discuss administrator hiring process. The three-body meeting will focus on the administrator hiring process.</p> <p>Several WCC Members will Reach Out to Other Institutions That Have Been Involved in Administrator Hiring Meg - Will follow up with Kona Pacific. Julie - Yuba River Meggan - Petaluma, Live Oak Sarah Glaser - Sebastol Independent and Aquarian</p> <p>Questions for Facilities that will be interviewed on interview process:</p> <ol style="list-style-type: none"> 1. Job description? 2. How was the school involved in the process? 3. What interview questions were used? 4. Who was part of the interview committee? 5. What were the requirements/credentials? 6. Where did they advertise? 7. Did they hire a recruiter? 8. Lesson learned?
<p>Administrator Survey Questions</p>	<p>Shanna suggested that draft be circulated to staff.</p>	<p>A working committee of Mike and Sarah will coordinate the administrator survey.</p>
<p>WCC Retreat</p>		<p>A WCC retreat will be held on 4/30.</p>
<p>Other Items</p>	<p>Some items need to be tackled (ideally) before Shanna leaves</p>	<p>Facility Expansion, Satellite Expansion, Charter Rewrite, Bylaws</p>
<p>Executive Session</p>	<p>Aaron motioned to adjourn the meeting to go into executive session to discuss confidential financial matters. Tom seconded. Open meeting adjourned at 9:2PM.</p> <p>Motion to adjourn executive session by Mike. Aaron seconded.</p> <p>Executive session adjourned at 10:08PM. No actions taken.</p>	