
Winterberry Charter Council/Academic Policy Committee Regular Meeting

WCC Members Present: Tom Malloy, Dara Lively, Sarah Glaser, Lee Young (Administrator-non voting), Lynne Jablonski, , Christina Eubanks, Meggan Judge, Julie Pepe-Phelps, Marya Pilifant, Mike Rehberg, Tara Smith (by phone)

Not Present: Aaron Morse,

Meeting Opened: 6:05pm

Meeting Location: Winterberry Charter School

Prepared by: Molly Towner

AGENDA ITEM	DISCUSSION POINTS:	DECISIONS/ FOLLOW UPS:
Opening	<p>Motto of the Social Ethic Song "To Wonder At Beauty" Excitement sharing</p> <p>Dara's dad got a moose, Christina's getting surgery next week, Lynne, Meggan, Molly, and Maryas' 9th grade children are doing well and experiencing echos of Winterberry in Biology and perspective drawing</p>	
Approval of Minutes	July 28, 2016 Minutes	Sarah G moved, Lynne 2 nd Unanimous approval
Approval of Agenda	Agenda	<p>Several committees have no reports to share and were taken off the agenda (charter revision, satellite program, sped, wcc recruitment, decision making matrix, lunch, nvc). Bi-laws committee emailed report Lynne: WTC (transition committee) needs to meet and be on the agenda next month. Dara 1st/Mike 2nd Unanimously approved.</p>

Community Comments	<p>Meggan- on behalf of Winterberry Transition Committee. Sunny Mall requested that the July minutes be forwarded to her.</p> <p>Christina-Wonders how/if the increase in insurance requirements is affecting field trip driving/chaperoning. Lee- A message can be sent out to the community about the new policies. Dara - It would also be helpful if teachers let their families know that they need to fill out paperwork to drive well in advance to avoid problems.</p> <p>Julie- The 29th is our all-school Michaelmas celebration. We will perform a play at 10am, with bread, butter, honey, and sliced apples following.</p> <p>Lynne- wondered if anyone has heard feedback about the sculpture in the foyer. (Dara- mixed feelings from 2nd grade parents), (Julie- mixed comments about the actual piece of art), (Meggan-one parent found it painful to look at) They (Meggan and Eric) have varnish that could cover it without sheen. Lee agreed to that.</p>	<p>They were emailed to her.</p> <p>Eric will varnish the sculpture.</p>
Informational Reports	<p><u>Budget Report</u> When the treasurer (Aaron) returns from vacation, he will meet with Christina. Lee is emailing out the current budget to the WCC. The budget committee will look at it and compare it to the last 4 years. (Lynne- Jeff, from the building committee, is interested in looking at the budget in regards to the building.)</p> <p><u>Administrative (summary of handout)</u></p> <ol style="list-style-type: none"> 1. Our school year is off to a great start! The 1st and 8th grade ceremony was very special 2. Enrollment-242 students. K-6 is full, grade 7-27, grade 8-26 students. 18 hybrid 3. Events: NVC with Karl Stayaert, WPG back to school potluck, visiting eurythmist Peter Karnowski, Lee Sturgeon-Day 	<p>No actions on informational reports.</p>

	<p>workshops, Aimsweb screening window</p> <p>4. New 2nd grade teacher-Adam Martinez, music-Ricky Lind, Movement-Drew Anderson (long term sub)(interviewing next week for permanent movement position), Glenda Kruger- TA, Pamela Burd-sub TA for Sarah R, Michele Poplarchik- kindergarten sub TA until Natalie comes back from maternity leave</p> <p>5. Security-looking at cameras for the school doors and sheds. Three laptops have been stolen as well as 42 pairs of skis and other items from the shed. We have received 4 bids. Discussion about different types of security systems- and replacing the sheds with a Conex. Christina suggested splitting the cost of 2 connexes with WPG.</p> <p>6. George and Donna (mentors) will be at Winterberry from September 26-Oct 7</p> <p>7. Web site: Exploring the possibility of utilizing the ASD website platform for Winterberry (comments regarding the website- We have spent a lot of money on making brand new websites from scratch every 3 years. The website revision should be in someone's job description)</p> <p>Question regarding volleyball from Christina: Are we able to participate? Lee- We were told to have students join their neighborhood schools (but we get out too late). We are negotiating with the athletic director of ASD to get permission to have a team. We are unable to practice at Rilke Schule. According to the athletic director, charter schools are unable to have team sports. Christina suggested parent communication regarding what is happening.</p> <p>WPG: Lynne: We set our by-laws, updated</p>	
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	<p>them, found other areas to look at. We want to add a personnel sub-committee. The by-laws should be ready by next month. There is a new teacher training request from Sarah R.</p> <p>The teacher training schedule conflicted with the Enchanted Village. It was decided at the last WPG meeting, unanimously, to "pause" Enchanted Village this year. The upper grades have been allowed to have booths at Enchanted Village. There will be a booth room next to the café at Winter Faire- and allow the upper grades to have booths at Winter Faire. It is the hope to have 1 big event with all of the components of Winter Faire and Enchanted Village once our building expansion is completed.</p> <p>WEP operated at a loss last year. When we took it on years ago, it was breaking even or making \$. WPG is working with WEP to make sure they break even or earn a profit. There are 33 students enrolled at a profit of over \$1000/month. They (WEP) are interested in more training, the money for which needs to come out of WEP. Last year's loss was about \$7000</p> <p>We made around \$5000 at Enchanted Village Annual Giving Campaign- starting soon, hoping for 100% participation (helps with grants etc)</p> <p>Meggan will bring something delicious to the next meeting if the whole board pledges/gives by the next meeting!</p> <p>Welcome event- next Thursday, Sept 22, 6-8pm.</p> <p>Meggan will represent the WCC.</p> <p>Questions:</p> <p>Follow up with next WPG meeting about the calendar for the charter renewal.</p> <p>Faculty Report: (Sarah G) Faculty liked the training with Karl Stayeart and would like to continue with him the next time we do NVC work.</p> <p>Christina asked about the faculty work on</p>	
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	<p>the education section of the charter renewal. The faculty has not discussed this yet.</p> <p>Sarah: We will work on the renewal at the next faculty meeting. Professional Development ranking (staff survey) 1. George and Donna</p> <p><u>Faculty Report to WCC</u> September 15, 2016</p> <ul style="list-style-type: none"> - Biography work and planetary qualities with Lee Sturgeon Day. - Eurythmist Peter Karnoffsky on campus working with students and some guided work with faculty - Faculty felt supported by Karl Steyart and requested that we keep in contact with him for future NVC work. - Reviewed safety protocols, agreements, procedures for new staff and refreshed agreements for returning staff. - Ranked professional development opportunities, as provided by Ms. Besh-Barber, based on our needs. Here they are in order – a lower number means higher value (1=highest value and 10=lowest value) <ul style="list-style-type: none"> o <u>1.75</u> – School Mentor Visits (George and Donna) o <u>4.2</u> – Visits to observe master teachers o <u>4.6</u> – Contacting Master Teachers to provide training that meets CEU requirements o <u>5</u>– Contracting of local Master Teachers to provide training o <u>5.1</u> – Continuation of Building Bridges Waldorf Teacher Certification Program o <u>5.8</u> – Contracting Remedial Educational Specialist to conduct 2nd grade assessments o <u>5.8</u> – Contracting visiting Eurythmist o <u>7</u>– 3 body facilitated retreat (some 	
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	<p>faculty indicated this would be more valuable if it coincides with George and Donna's visit)</p> <ul style="list-style-type: none"> ○ <u>8.1</u> – Contracting Waldorf teacher trainer to conduct biography work <ul style="list-style-type: none"> ▪ one faculty member expressed desire for in-house pedagogical support position <p>Further discussed needs around pedagogical support and next week we will discuss strategies to support those needs.</p> <p>Facility Expansion (Julie) The group met this summer. Kyle (C-5) and the group had good communication over the summer. Needs were fine-tuned and he was able to price out what we want. Kyle is working on trying to accommodate our budget and we are waiting to hear him. The expansion would double the square footage of our building. It works well with our charter renewal, because paying for it over a longer time will make it cheaper per month. We've decided, based on the student impact, to start construction in late spring. They're confident that they can finish the expansion by the start of the school year. Marya: we've tried to simplify the timeline for construction. Trying to verify now that the plan IS the plan we want-and make sure we can afford it. We have a little time to take a look at it again to make sure everything we need is included. One thing came up, a small prep kitchen, was added by the committee at the last meeting. Major adjustments at this point would make our timeline change (and make a spring construction start change). We are waiting for the numbers (\$) Christina- ASD wanted her and Craig to come in, in person, to have the rules regarding landlords/leases read to them. She found it very unnecessary. We have a very clean building budget, but we (WCC) may have to hold the lease for the building.</p>	
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	<p>Julie: it's already been managed by WPG for a long time (with Criterion). In the past, the WCC was not allowed to hold funds over, but that is not the case anymore. Tara: It makes sense for us to bond our building, just like other schools. Lynne: With the budget cuts, if they see surplus in our budget, they will give us less. Marya: The more direct control we have over our budget, the better.</p> <p>Charter Renewal Committee: Waiting to hear back from Faculty and WPG, but will still meet. Julie will take out the portion of the charter that faculty will work on- for them to make comments/add and take things out. Christina- Remember, adding eurythmy, Extra Lesson, and other alternative/Waldorf methods to SPED so we can use SPED money for those things.</p> <p>Unanimous enthusiasm for Karl Stayeart's NVC work! The food was also excellent. Gratitude for Mr. Young! Gratitude for Colleen. What tangible goodies can we gift her with? Julie is collecting \$ to buy her a gift certificate. Meggan is organizing gift baskets for certain departments at ASD.</p> <p>Nov 3, 5-6:30 is purchasing training (not mandatory, but helpful) at ASD Warehouse/ Purchasing.</p> <p>Dec 3: 9-11 WCC special meeting regarding charter renewal (at Winterberry)</p> <p>Jan 27- all day- charter school principal training. Jan 28- all day- APC training ** Dates are being verified- This is a Saturday and Sunday (so it's probably 27 + 28)</p>	
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	<p>Adjourn: 8:02 Meggan 1st/Dara 2nd Unanimously approved</p>	

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