

WINTERBERRY CHARTER SCHOOL  
ACADEMIC POLICY COMMITTEE dba WINTERBERRY CHARTER COUNCIL

**Draft minutes: need principal report and faculty report**

10/21/21

6 pm

Attendance: Julie Pepe-Phelps, Shana Garrels, Marc Stover, Jessie Menkens, Sarah Glaser, Lisa Stratford, Rich Perry, Molly Towner, Paula Dobbyn

**I. Opening**

- A. Motto of the Social Ethic by Rudolf Steiner

*"The healing social life is found  
when in the mirror of each human soul  
the whole community finds its reflection  
and when in the community  
the virtue of each one is living."*

- B. Song  
C. Excitement Sharing

**II. Approval of Minutes**

**Paula Dobbyn moved to approve the minutes. Nick Perry 2<sup>nd</sup>. Minutes approved.**

**III. Approval of Agenda**

**Sarah Glaser moved to approve the agenda. Jessie Menkens 2<sup>nd</sup>. Agenda approved.**

**IV. Community Comments** [3 minutes each] *Please note: This is the public's time to talk and the board's time to listen. Winterberry Charter Council does not hear complaints against students or personnel in public session. It is not the board's practice to engage in discussion or to answer questions during community comments. Commenters' names will be recorded in the minutes. Thank you.*

**No community comments.**

**V. Informational Reports**

- A. Administrator's Report (Julie Pepe-Phelps)

**Principal Pepe-Phelps gave the administrator's report.**

- B. Faculty Report

**Sarah Glaser gave a report from the faculty.**

- C. WPG Report (Jessie Menkens)

**The G.A.R.D.E.N. campaign is happening now, and gratitude is owed to Iris Hilsinger and others for their efforts. The proceeds go towards teacher training. 100% participation from all families, faculty, and board members is the goal.**

D. Budget Report (Shana Garrels)

**Attached**

E. Committee Reports

1. Administrative Committees [answers to principal]

a. Safety

**No report.**

b. Outdoor Playspace

**Hay and straw have been added to some of the muddy spots on the play yard.**

2. WCC subcommittees

a. Legislative Policy

**The state is looking for a contractor to evaluate the reasons that Alaska has trouble retaining teachers.**

**Locally, contract negotiations are underway for teachers and staff in the Anchorage School District.**

b. Grant Committee

**No report.**

**VI. Business**

a. Highlights of Board Training 10/9/21 (i.e. Open Meetings Act, Roles and responsibilities of APC boards, of Principal contract and evaluation...)

i. Reminders / Lessons from the training

ii. Changing Community Comments

Reminder – (Ex complaints or praises)

iii. ASD Email set up, how and why

b. Goals/Priorities for this year at Winterberry

i. Idea Sharing for 2021-22 nominations in

Nov 2021

c. Board Roster and Openings

i. Voting

d. Set a Date for Budget review 2021-22

e. Set a Date for Annual policy review for WCC

f. Set a Date for Board Self-evaluation

g. Set a Date for 3-Body meeting

**The board is considering January or February as a possible date range for a 3-body meeting.**

h. Set a Date for Principal Evaluation (Ideally Feb date)

B. Gratitude

C. Adjournment:

**Sarah Glaser moved to adjourn. Nick Perry 2<sup>nd</sup>.**

**WCC adjourned at 7:46pm.**

## October 2021 Budget Report (Shana Garrels)

- Oasis ends 10/22
  - Four-week period count of students registered at Winterberry
  - Final budget is based on Oasis count
    - § Preliminary budget is based on estimated student count
    - § If count is up from estimate then receive additional funds
    - § If count is down from estimate then funds are transferred out
  - Currently we have 230 registered students, down 20 from estimate
    - § In class enrollment is down all over ASD
  - Should receive final adjusted FY22 budget next week
  - Funds available in unallocated to make up budget differences
- FY23 Budget
  - Next week estimated student count is due to ASD
  - Receive FY23 Budget Projections soon after
  - Budget Approval
    - § Next meeting or Special Session
      - Present full FY23 itemized report
      - WCC to vote on Budget