

# **Constitution of the Family Partnership Charter School Student Government (FPCS)**

**October 2021**

## **PREAMBLE**

We, the students of Family Partnership Charter School (FPCS), do ordain and establish this constitution for the Family Partnership Student Government (FPSG). The FPCS student body shall elect this council to represent and lead the student body by embodying leadership, service, student voice, and engagement.

## **ARTICLE 1:**

- A. Act for a sounding board for the FPCS student body, faculty, and administration.
- B. Establish a code of conduct for all school activities, promote respect for the school, private property, teachers, staff, and classmates, as well as promote professionalism, community, and service.
- C. Institute and contribute to sound financial policies and procedures.
- D. Establish by-laws that are necessary for the proper and effective functioning of the FPSG.

## **ARTICLE 2:**

The officers shall be: President, VP, Treasurer, Secretary, and Public Representative.

## **ARTICLE 3:**

### **A. Positions-**

- 1. The positions of Student Body President and Vice President shall be filled by a candidate with an upper-class standing. The position of Student Body President must also be filled by a candidate who had been in FPCS for at least one year. Secretary, Public Representative, and Treasurer shall be filled by any high schooler.

### **B. Class Representatives-**

- 1. The sophomore, Junior, and Senior classes will elect a representative from the members of their class
- 2. The freshman class representative will be selected by an election at the start of the school year

### **C. Requirements-**

1. Candidate must have a 2.5 GPA or higher.
2. To be listed on the ballot, candidates must present a paragraph-long statement giving the rationale as to why they want to run in addition to a parental signature approving student candidacy. This is to be submitted to the current executive board of officers and SG advisor, two weeks prior to elections.
3. Speeches and forums are mandatory unless excused by the advisor or executive board.

## **ARTICLE 4: AMENDMENT PROCEDURE**

Any member of the FPSG may submit his or her proposal of amendments to the FPSG constitution to the board. Amendments must receive two-thirds affirmative votes of present and voting FPSG members.

- A. The Commissioner of Rules and Rules Committee shall review the FPSG constitution.
- B. The Commissioner of Rules and Committee shall prepare the amendment in terms compatible with the FPSG constitution.

## **DEFINITIONS AND TERMS IN THE CONSTITUTION**

- A. Representative: A FPSG member elected by the plurality in an election for the Student Government. The said election must be organized by the methods prescribed in the constitution and the by-laws.
- B. FPSG: Family Partnership Student Government: A council of the Executive Board, class representatives, and delegates.
- C. Plurality: An excess of votes over those cast for an opposing candidate.

## **Constitution**

Family Partnership Charter School  
Student Government Association

We, the undersigned, do hereby enact and ratify this Constitution for the Student Government Association of Family Partnership Charter School. It shall serve as the operational document and as the tool of empowerment for both this organization and the students of Family Partnership Charter School. It shall also function as a contract between the students and the administration giving fair and equitable representation to the student body. This Constitution shall serve these purposes until such time as it is reviewed and amended in accordance with the provisions set herein.

# **FAMILY PARTNERSHIP CHARTER**

## **FPSG BYLAWS**

### **ARTICLE I: Name**

The name of this association is: *[FAMILY PARTNERSHIP CHARTER SCHOOL]* Family Partnership Student Government. In these bylaws, the *[FAMILY PARTNERSHIP CHARTER SCHOOL]* FPSG may be referred to as the "Council" or "FPSG."

### **ARTICLE II: Goals and Purpose**

**SECTION 1:** The goals and purpose of the Council are:

- A. To provide parents, teachers, students, and the community an opportunity to actively participate in the development of educational priorities, assessment of the schools' needs and develop recommendations for school improvement to the APC board.
- B. To help bring into closer relation the school, home, and community members so that they may cooperate in a positive way for the education of students.
- C. To act as an advisory body to the principal.
- D. To promote an environment that is drug free and protects students' health and safety.
- E. FPSG will endeavor to promote academic rigor and positive social environment in FPCS through leading by example. FPSG members will be expected to be respectful to all students and staff and strive to do their best in their academics.
- F. To encourage respect for the rights, dignity, and individuality of others by embodying community, ethics, and professionalism.

### **ARTICLE III: Policy**

**SECTION 1:** The following are basic policies of this Council:

- A. The Council shall comply with Alaska's Open Government laws which may be referred to as the Open Meetings Act. Some of the Open Meetings Act requirements include but are not limited to:
  - a. Council meetings are publicly noticed, open to the public, and include public participation
  - b. Council records (minutes, bylaws, attendance, and correspondence) are open and available to the public
  - c. Council member(s) discussion outside the public council meetings pertaining to council issues are subject to Alaska Open Government laws.
- B. The Council shall be noncommercial, nonsectarian, and nonpartisan.
- C. The name of the Council or the names of any members in their official capacities shall not be used in any connection with a commercial concern or with any partisan interest or for any purpose not appropriately related to the objectives of the Council.
- D. The Council shall not, directly or indirectly, participate or intervene (in any way, including the publishing or distributing of statements) in any political campaign.

### **ARTICLE IV: Officers and Election**

**SECTION 1:** FPSG office positions shall be elected in September. All offices shall be elected by the FPCS general population. They shall serve their term through the following school year.

**SECTION 2:** Officers and their election:

1. The officers of the Council shall consist of one President, one Vice-President, one Treasurer, one Secretary, and one Public Representative.
2. Officers shall assume their official duties after the September election and shall serve for a term of one (1) year or until his/her successors are elected.
3. A person shall not be eligible to serve more than two (2) consecutive terms in the same office unless agreed upon by a consensus of the Council.
4. Only those persons who have submitted the following documents: A parental consent form and paragraph essay, one month prior to the elections shall be eligible for elections.

**SECTION 3:** Vacancies:

A vacancy occurring in any office shall be filled for the unexpired term by a person elected by a majority vote of the elected members of Council, notice of such election having been given. In case a vacancy occurs in the office of President, the Vice-President shall assume the presidency for the remainder of the term.

## **ARTICLE V: Duties of Officers**

1. **President.** The President shall preside at all meetings of the Council and the executive committee at which he/she may be present and shall perform such other duties as may be prescribed in these bylaws or assigned to him/her by the Council. In addition the President:
  - A. Shall oversee the work of the officers and committees formed by the Council to promote the mission of FPSG
  - B. Shall coordinate the FPSG meeting agenda.
2. **Vice-President.** The Vice-President shall act as an aide to the chair and shall perform the duties of the chairman in their absence.
3. **Treasurer.** The Treasurer shall oversee financial expenditures (if there is no treasurer, then the vice-chair shall assume the duties of the treasurer).
  - A. The treasurer shall work with the FPSG advisor to track all approved expenditures. This includes notifying the Council of current balances of FPSG funds, watching budgeted items, collecting and maintaining data on approved expenditures, and collecting the reports on how much is actually spent.
  - B. The Treasurer shall be the chair of the fundraiser committee.
4. **Secretary.** The Secretary shall record the minutes of all meetings of the Council and shall perform such duties as may be delegated to him/her.
  - A. FPSG minutes shall:
    - a. Be available for public inspection

- b. Be recorded for all official business and sent to Council and Advisor in a timely manner.
  - c. Record attendance and decisions made by the Council.
- B. After minutes have been approved, the Secretary shall secure the final copy.
- C. The Secretary shall manage official correspondence between Council Members by emailing out the agenda

**5. Public Representative.** The Public Representative shall:

- A. Be in charge of making sure our events are broadcasted on social media platforms.
- B. Be responsible for making flyers and posts for social media and advertising FPSG as necessary.
- C. Be responsible for keeping an updated list of all Council members' emails, and making sure it's correct.
- D. Be responsible for Emailing updates and reminders if asked by the President or Advisor.

**SECTION 6:** All officers shall deliver to their successors all official materials prior to June 1st.

## **ARTICLE VI: Executive Board**

**SECTION 1:** The executive committee shall consist of the elected officers (President, Vice-President, Treasurer, and Secretary).

**SECTION 2:** Members of the executive board are required to attend 75% of meetings per semester of the student government general assembly meetings with the exception of excused absences by the president. If an officer or officers cannot meet this expectation they will be placed on re-evaluation with pending termination.

**SECTION 3:** The majority of the executive committee shall constitute a quorum.

## **ARTICLE VII: Standing and Special Committees (optional)**

**SECTION 1:** The standing committees include fundraising, event planning, constitution, bylaws, and public relations.

- A. **Fundraising:** This committee will be responsible for coming up with new fundraising ideas. They will make budgets and calculate expected costs of trips. The head of the committee will be in charge of presenting the ideas to SG, fact checking for legal rights, and getting the budget approved by the advisor and executive board.
- B. **Event Planning:** This committee will be responsible for brainstorming ideas for school wide events, and SG service or outreach projects. The head of the committee will be solely responsible for communicating the dates for these events to SG. They will also be responsible for delegating the work to the

committee and SG, so that the event can run smoothly. SG event planning committee cannot overrule other FPCS events such as graduation, they should instead contact the person in charge of the event, and ask for volunteer opportunities.

- C. **Constitution and By-laws:** This committee will be responsible for writing sections of the by-laws, presenting it to the SG so they can vote and approve it. If there is a complaint or suggestion, the committee will be responsible for taking that into consideration and deciding if the documents need amending. The head of the committee must be an expert on Robert's rules and parliamentary procedure. They will also be responsible for presenting the amendments to the president and making sure voting is on the agenda.
- D. **Public Relations Officer:** This person will be in charge of making sure our events get into the tidbits or on social media. They would be able to make flyers and posts on social media.

**SECTION 2:** The chair of each committee must present a plan of work to the Council for approval.

**SECTION 3:** Ad hoc committees may be established from time to time at the discretion of the Council.

## **ARTICLE VIII: Meetings**

**SECTION 1:** Regular meetings of the Council shall be determined at the beginning of the school year for the remainder of the school year by the Council. Members are encouraged to attend all meetings.

**SECTION 2:** The Council will attempt to make all decisions by consensus. If consensus cannot be reached, the president will call a vote and the issue will be decided by a majority vote of all members present.

**SECTION 3:** A majority of the membership is 51%, of which at least two are executive board members.

**SECTION 4:** Meetings will have a three-day written advance notice to all members of the Council on any matter that is scheduled to come before the Council for a vote. Email correspondence will be considered notice for Council members.

**SECTION 5:** The President, Vice President, the Principal, or the Adviser may call a special meeting within forty-eight hours with written notice before the meeting.

**SECTION 6:** All FPSG meetings are open to the public and must comply with the Alaska Open meetings act.

**SECTION 7:** Each member or chairperson shall have the right to add any issue or matter placed on the agenda at any meeting so long as they notify the secretary of the agenda item at least two days before the date of the meeting.

### **ARTICLE IX: Fiscal Year**

The fiscal year of the Council shall begin on June 1st and end on the following May 31st.

### **ARTICLE X: Parliamentary Authority**

Robert's Rules of Order Newly Revised shall govern the Council in all cases in which they are applicable and in which they are not in conflict with these bylaws.

### **ARTICLE XI: Amendments**

**SECTION 1:** These bylaws may be amended by any regular meeting of the Council by a three-fourths vote of the members present and voting, or by proxy notice of the proposed amendment shall be distributed seven days prior to the meeting at which the amendment is voted upon.

**SECTION 2:** The amendment shall become effective upon the day of approval.

**SECTION 3:** A bylaw committee may be appointed annually to review the bylaws.



Katelyn Parker, FPCG President



Alek Helgesen-Thompson, FPCG Vice-President



Asa Utic, FPCG Treasurer



Lynciemae Adams, FPCG Secretary

[FAMILY PARTNERSHIP CHARTER] FPSG By-laws Adopted: December 10th, 2021





Katelyn Parker 2021/2022  
Student Body President

Alek Helgesen-Thompson 2021/2022  
Student Body Vice-President

Lynciema Adams 2021/2022  
Secretary

Asa Utic 2021/2022  
Treasurer

Jessica Parker, Ed.D  
Principal and Advisor

Alek Helgesen

Katelyn Parker

Lynciema Adams

Asa Utic

Asa Utic

Dr. Jessica Parker

