

Highland Academy
Academic Policy Committee Meeting Minutes
December 13, 2017
6:00p -7:30p

1. Determination of Quorum and Call to Order - *called to order at 6:01 with a Quorum. John Trampush, Kelly Daugherty absent.*
2. Motion to approve the agenda
 - a. *Motion to approve by Brenda Bidwell, second by Kevin Masterson. Passed unanimously.*
3. Approval of Minutes
 - a. *October minutes - approval of the minutes will take place at our January meeting*
4. Public comment on agenda items (2 minutes per participant)- *none*
5. Student Presentation – TBA
 - a. *Cali Hall and Sera Lega presenting on issues affecting Alaska, focusing on suicide prevention.*
 - b. *Members John Trampush and Kelly Daugherty now present.*
6. Board Development
 - a. *None*
7. Principal Report
 - a. Budget update (Information)
 - i. 2018-19 Enrollment Projection (Information)
 1. *Highland has over-projected for the previous seven years.*
 2. *Conservative projection of 167 students for 2018-2019 based on patterns of attrition and deep analysis of current student enrollment.*
 3. *The question was raised whether we should we poll students and families in November? Possibly use this to make a more informed projection and address the needs of those on the fence.*
 4. *Budget Considerations*
 - a. *We need to staff 7 levels of 4 content areas plus special education*
 - b. *Over 30 special education students, majority requiring in-class support*
 - c. *New teachers this year, cost more than the teachers they replaced*
 - d. *All full-time staff receive approximately \$30,000/year in benefits*
 - e. *Principal salary still \$7000 below the APA scale*
 - f. *Assistant Principal on the salary scale just now on the APA scale*
 - g. *Principal and Assistant Principal - Why do we need two?*
 - i. *Our administrative team takes on the responsibilities of the registrar, secretary, counselor, instructional coach, BPO, SRO, etc.*
 5. *FY18 Adjusted Budget - \$1,926,710 (gave back \$178,000 to the district)*
 6. *FY19 projected budget \$1,980,578*
 - a. *>\$10,000 for supplies, non-committed costs, \$0 for added duties, marketing, conferences, equipment*

