

## Lunch Policy

As the secondary student body we recognize and respect our privilege to eat outside the multipurpose room. However, we are also aware that with privileges come certain responsibilities that have not been previously met to a satisfactory standard. This policy is the student body's proposed set of regulations for student conduct and responsibilities.

Should this policy be approved by the appropriate bodies, the requirements will go into effect the second Monday following its final approval.

**As a student body, we have defined the lounges in two different ways, places students are permitted to eat and places that are prohibited.**

Students will be permitted to eat lunch in the following areas:

- MultiPurpose Room (MPR)
- Siri's Lounge (Rm 226)
- Allie's Lounge (Rm 161)
- Tammy's Lounge (Rm 119)\*
- Magic Lounge (Rm 209)
- Psych Lounge (Rm 204)
- Elevator Lounge (Rm 212)
- Back Stairs Landing\*
- Music Room Lounge (Rm 239)\*
- Back Hallway (Rm 210)
- Teacher Classrooms (with the permission of individual teachers)
- Outside

Students will be prohibited from eating in the following areas:

- All Hallways (no walking and eating either)
- Stairs and landings
- Foyer
- The bridge by the door to the music room
- The emergency exit by the library
- All doorways
- The gym alcove

All lounges will have a lunch policy posted as well as a map of the school with approved lounges shaded. OpGroup will maintain a copy of the lunch policy and the map at all times. If there is any confusion or questions regarding the policy or the maps, OpGroup will make those copies available to students and staff at all times.

\*Due to safety concerns and past issues, the back stairs landing, back hallway (Rm 210), Tammy's lounge (Rm 119) and music room lounge (Rm 239) will exist under special circumstances. The students residing in respective lounges will have the responsibility of creating a plan for seating arrangements and placement of backpacks and other personal items to ensure safe and easy passage through those areas. Plans must also consider the people capacity of the lounge and any other concerns that staff may have (i.e. noise, consistent messiness, etc.). The plan is to be submitted to OpGroup and the school security officer one week after the first intensive of the year (fall intensives). Failure to create a plan will result in the closure of those areas until a working plan is formulated. Should an approved plan be deemed unsuccessful, the area will be closed until another plan is approved. If there is a pattern of

unsuccessful plans, the area will be closed permanently. OpGroup officers will be available to help any students who would like help creating or revising a plan. Students should not hesitate to ask officers or teachers for help in creating a plan.

### **Monitoring Lounges:**

At the first meeting of Operational group, each advisory will be assigned a lounge. Said advisory will be responsible for maintaining their lounge throughout the year.

#### Intensives:

The classroom that students are in during intensives will determine lounge assignments. Schedules will be made accordingly for advisories that are absent during intensive time.

Should it be necessary, classrooms will double up on lounges or be shifted to other lounges as is necessary.

Monitors will report to the school security officer regarding dirty days and any lounge closures.

How each lounge is monitored will be left to the discretion of the advisories responsible for the area.

If requested, OpGroup can assist in the creation of a clean up plan.

For the last five minutes of lunch students responsible for clean up will go to the assigned lunch area and have the following options:

Clean up any accidentally left trash or spills caused by the students

Direct students to clean up their own waste.

(Rags and spray bottles for cleaning up spills will be available in the security office and supplies for cleaning larger spills will be provided from the janitor's closet.)

Monitors will report any messes to the school security officer to be recorded on the "Officer's Tallies" sheet outside the appropriate lounge.

"Officer's Tallies" will be a method of recording the number of dirty days each lounge has accumulated and whether or not the lounge is currently closed, and for how long.

### **Announcements:**

Advisory representatives will report the state of their lounge at OpGroup every Monday. This will include the number of dirty days and any closures.

Advisory representatives will give the above report to the security officer who will check it against her "Officer's Tallies" sheets.

Staff will report any concerns regarding lounges to OpGroup officers or during OpGroup meetings in order to further communication and allow the student body the chance to resolve any problems.

### **Conduct:**

Students must obey any reasonable instructions from staff without complaint or lounge privileges will be revoked for that individual.

Be respectful. Lounges are a privilege. If you are found to be participating in any inconsiderate, dangerous, or disruptive behavior you will be disciplined accordingly. Prohibited behaviors include, but are not limited to: wrestling/fighting, screaming, harassment, obscene language, unacceptable public displays of affection, and any other behaviors prohibited by the student handbook.

There shall be no more than three to five (3 to 5) people on one couch at a time depending on the size of the couch. There shall be no more than one (1) person on a chair at a time. All furniture should be respected.

Recycling and trash receptacles are located throughout the school and all waste and recyclables should be disposed of accordingly.

All eating areas will have a trashcan in or near them for use.

**Consequences:**

If one lounge has three dirty days within one week then it will be closed for the remainder of that week and the following 5 school days.

Closure days will not include inservice days, student teacher conferences, holidays, or any other days that students do not attend school.

“Officer’s Tallies” will be cleared on the first school day of each month.

If a third lounge is closed while two other lounges are closed, then all lounges will be closed for 5 school days. Closure time for all lounges will start at the closure of the second lounge.

Lounge closures and dirty days will be communicated through OpGroup and the posting of “Officer’s Tallies.”

“Officer’s Tallies” will be posted outside each lounge

At the security officer’s discretion, tallies may be given or taken away depending on the current cleanliness of the lounge or demonstrated improvement in the cleanliness of the lounge.

The security officer is the only person authorized to write on, change, or in any way add or take away from “Officer’s Tallies” sheets.

“Officer’s Tallies” will coincide with the above consequences.

“Officer’s Tallies” will be checked against advisory reports each week.

Tallies will be given when the security guard or other staff members recognize a lounge as being left dirty or if students find any discrepancies between weekly OpGroup reports and the tally sheets.

Any discrepancies between the two reports will be resolved.

Lounges that have been closed will remain open as work space to students with teacher permission.

During closures, no food will be allowed in the lounge no matter who has permission to work there.

If an individual is found to have a blatant disregard for the rules and repeatedly leaves trash or spills behind, then he/she will be referred to the assistant principal for disciplinary actions. Monitors and students should not hesitate to report any misconduct to staff.

Disciplinary action will be determined and assigned by the appropriate staff members.